

**DIVISION OF JUVENILE JUSTICES SERVICES
STRIP SEARCH CHECKLIST**

CONCERNING THE STRIP SEARCH OF: _____ CASE# _____

- ☐ This strip search is pursuant to an **ENTRY/REENTRY** into a secure area of a detention center or secure facility. This applies to juveniles following a contact visit, leaving the facility and then returning for any reason, or leaving a designated secure area of a correctional facility and then returning to the secure area.
- ☐ This strip search is a result of **PROBABLE CAUSE** to believe that the juvenile has in his/her possession contraband, which is contrary to the policy and procedure of this facility. By checking this section the undersigned believes that probable cause exists for the strip search and the juvenile has been advised of the reason(s) for the search.

The undersigned submits the following STATEMENT OF PROBABLE CAUSE:

Name of staff conducting strip search

Witness

Dated this _____ day of _____, 20____.

INSTRUCTIONS TO STAFF: Strip searches are to be conducted with maximum courtesy and respect for the juvenile in an area which ensures privacy and dignity. **Do not touch the juvenile, simply observe.**

STAFF INITIALS _____

- ☐ **HEAD:** Check nose, ears, and mouth. Check under tongue and around teeth.
- ☐ **ARMS & SHOULDERS:** Instruct the juvenile to raise arms and check arm pits. If female, check breasts. Check for needle marks or evidence of previous suicide attempts, personal injuries or other abnormalities. Examine the juvenile with the fingers spread and extended.
- ☐ **GROIN:** Inspect around penis, testicles or if female check the area of the vulva.
- ☐ **RECTAL:** Instruct the juvenile to bend over and spread the cheeks of the buttocks. If female is wearing a sanitary napkin, instruct her to remove it and issue a new one. If contraband is seen protruding from the anal area, do not attempt to retrieve it. Instruct the juvenile to remove the item and place it in a sealed plastic bag and prepare and Incident Report. If the juvenile refuses the command contact facility medical personnel immediately (Registered Nurse or above) and place the juvenile in a holding room where the item cannot be disposed of.
- ☐ **LEGS & FEET:** Check inside legs and the bottom of the feet and in between toes.
- ☐ **BANDAGES & CASTS:** Examine any prosthesis or false teeth. If you have any questions request assistance from the facility medical personnel or other qualified medical personnel.
- ☐ **THIS STRIP SEARCH DID NOT DISCOVER ANY CONTRABAND.**
- ☐ **THIS STRIP SEARCH PRODUCED CONTRABAND.** The following action was taken:

- ☐ **AS A RESULT OF THIS SEARCH A BODY CAVITY SEARCH WAS REQUESTED:**
Medical personnel summoned? Yes ☐ No ☐
Staff are required to generate an Incident Report if contraband was found during a strip search.

MULTIPLE REENTRY / PROBABLE CAUSE SEARCH LOG

CONCERNING THE STRIP SEARCH OF: _____ CASE# _____

As a result of this juvenile's custody status, he/she may be subject to multiple reentries and thereby may have access to contraband. Accordingly, a strip search may be conducted any time a juvenile reenters a correctional facility or secure area of a correctional facility; or when staff have probable cause to believe that contraband exists at approved sites in accordance with DJJS Policy 05-02.

Name of staff conducting strip search: _____ Witness _____

Justification to conduct strip search:

☐ Entry/Reentry into a secure area of a correctional facility:
☐ Juvenile left facility or secure area ☐ Contact Visit ☐ Other: _____

☐ Probable Cause: _____

Date: _____ Time: _____ ☐ No contraband found ☐ Strip search produced contraband

Action taken: _____

Name of staff conducting strip search: _____ Witness _____

Justification to conduct strip search:

☐ Entry/Reentry into a secure area of a correctional facility:
☐ Juvenile left facility or secure area ☐ Contact Visit ☐ Other: _____

☐ Probable Cause: _____

Date: _____ Time: _____ ☐ No contraband found ☐ Strip search produced contraband

Action taken: _____

Name of staff conducting strip search: _____ Witness _____

Justification to conduct strip search:

☐ Entry/Reentry into a secure area of a correctional facility:
☐ Juvenile left facility or secure area ☐ Contact Visit ☐ Other: _____

☐ Probable Cause: _____

Date: _____ Time: _____ ☐ No contraband found ☐ Strip search produced contraband

Action taken: _____

Name of staff conducting strip search: _____ Witness _____

Justification to conduct strip search:

☐ Entry/Reentry into a secure area of a correctional facility:
☐ Juvenile left facility or secure area ☐ Contact Visit ☐ Other: _____

☐ Probable Cause: _____

Date: _____ Time: _____ ☐ No contraband found ☐ Strip search produced contraband

Action taken: _____